

**Science and Technology & Information Technology Department
Government of Khyber Pakhtunkhwa**



Project Name: Merged Area Digital Connect

Request for Proposals

For

Supply of Hardware Equipment

Tender Opening	19-06-2012 12:00 PM
Venue	ST & IT Department, 2nd Floor, SDU Building, Khyber road Peshawar.

- a) Cost of tender form Rs: Free
- b) Date of Opening tender: 19-06-2022
- c) Time of Opening tender: 12:00 PM
- d) Name of Supplier: _____

DESCRIPTION OF WORK

Science & Technology and Information Technology Department, Government of Khyber Pakhtunkhwa invites Financial Proposals from registered vendors/firms having legal presence in Pakistan for supply of following

- i. Smart PCs
- ii. Laptops
- iii. Digital Copier /Printer/Color Scanner
- iv. Laser Printer
- v. DSLR Camera with Full Kit

The Financial proposal should be submitted per unit cost.

Deliverables

The responding organization should clearly mention and list all the deliverables to be completed under the proposed project. All deliverables must comply with industry standards.

Legal Mandatory (Documents should be attached with financial proposal)

1. Vendor / Firm / Company should meet the technical specification and compliance for Supply of the hardware mentioned in Annex-B. (Undertaking should be attached)
2. Vendor / Firm / Company should have valid registration and active status with Income Tax, General Sales Tax and Khyber Pakhtunkhwa Revenue Authority (KPRA), (Documentary proof should be attached).

3. Vendor / Firm / Company should have 3 years of relevant experience in execution of same nature projects (List of Projects should be attached with completion certificate)
4. Vendor / Firm / Company should provide details of staff. (CV's of Staff should be attached).
5. Bidder should not have been blacklisted by any of the Provincial / Federal Government or organizations of the state / Federal Government in Pakistan. (Undertaking should be attached)
6. The Competent authority reserves the right to cancel / disqualify any or all tenders according to KPPRA Rules 2014 at any stage with provided reason.
7. Incomplete financial proposal without fulfilling the legal mandatory required documentation will be disqualified straightaway and will not be included for further process. (in case the disqualified bidder has quoted lowest prices, the financial bids will stand rejected either).

Sr. No.	Description	Evaluation Weight-age
1.	Technical Evaluation	Basis on Mandatory Requirement attached with Financial Proposals
2.	Financial Proposal	Upon Lowest bids

1. Primary Contact:

Wajid Anwar,
 Project Manager, Merged Area Digital Connect,
 ST & IT Department, 2nd Floor, SDU Building, Khyber road Peshawar.
 Ph: 091-9212400

GENERAL TERMS & CONDITIONS

1. The tender are called hereby for supply of hardware mentioned in Annex-B at according to specification and conditions as prescribed in this contract: -
2. Hardware to be provided according to the specification as per attached list (Annex-B), provided by ST & IT Department.
 - a) Rates should be properly offered with specification clearly marked.
 - b) Rate should be quoted in words and figures.
 - c) Tender will be opened in the presence of supplier or their authorized representatives at ST & IT Department, 2nd Floor SDU Building, Khyber Road, Peshawar
 - d) The prices quoted shall remain valid for 90 days, after the date of opening the tender.
 - e) ST & IT Department reserves the right to increase or decrease the quantities subject to provision of per unit cost.
 - f) Any component of doubtful origin shall render the entire consignment liable for rejection.
 - g) In case of any dispute the matter shall be referred to the Secretary Science & Technology and Information Technology Department within one week of its arising and the decision of Secretary Science & Technology and Information Technology Department shall be final and binding on all parties.
 - h) The earnest money @ **2%** of the Tender/Offer in the shape of deposit at call from any scheduled bank in the name of Project Manager Merged Area Digital Connect, ST & IT Department, Government of Khyber Pakhtunkhwa shall be accompanied with the tender documents. The earnest money of successful bidder shall not be refunded and will automatically be converted in the security deposit. No Tender/Offer will be entertained without earnest money.

3. Terms of Payment

- a) Payment will be made through crossed Cheque.
- b) Payment will be made upon supply of mentioned hardware

4. Delivery Period

The hardware shall be provided within 15 days from the date of issuance of confirm order/letter or acceptance.

The Inspection/Technical Committee will ensure that the quantity and specification of the hardware is the same as contained in the Purchase order.

5. Payment

Bidder will be entitled to payment by ST & IT Department against bill duly supported by the following documents: -

- a) Bill in duplicate.
- b) Goods Receipt Certificate of the consignee.
- c) Certificate to the effect that the billed amount has not been claimed or received earlier.
- d) Inspection Certificate issued by the Committee.
- e) Delivery Challan.
- f) Payment will be made through crossed Cheque in favor of bidder firm after deduction of all Government Taxes. In case your firm is exempt for deduction at source an exemption certificate shall be provided.

6. Sales Tax and Other Government Duties

All taxes, duties, octroi charges, sales tax and other Government charges are the responsibility of the supplier.

7. Failure and Termination

If the supplier fails to provide the mentioned hardware thereof within the specified delivery period, the purchase committee, ST & IT Department shall be entitled at his option either: -

- a) To recover from you liquidated damages levied at the rate of 2% per month.
- b) To purchase from elsewhere without notice to you at your risk and cost, the stores not delivered, without canceling the contract in respect of the consignment not yet be due for delivery;
- c) If during the course of execution of the contract your firm is black-list by ST & IT Department the Purchaser may proceed with all or any of the actions detailed below: -
 - a) To allow the contract to run its course till completed in accordance with the terms and conditions of contract:
 - b) To stop further suppliers with or without financial repercussions:
 - c) To cancel the contract with or without reservation of rights.

8. Force Major

While terminating the contract for breach of contract or imposing liquidated damage, the purchaser shall give due consideration to the

circumstances leading to the breach of contract or delay on which you had no hold, examples of which are: -

- a) Act of enemy or God:
- b) Lockout, strikes:
- c) Restrictions imposed by the Government in the matter of import/export;
- d) Injunction granted by a lawful court restraining you from executing the contract unless such injunction was due to any alleged irregularity committed by you.

9. Responsibility for Executing the Contract

The supplier shall be entirely responsible for the successful execution of the contract in all respects and in accordance with the terms and conditions as specified in the contract including the schedule.

12. Demurrage

Should any demurrage charge be incurred due to any of the reasons mentioned below the same shall be deducted from your bills or recovered from you as a separate item (the decision of the purchaser, regarding fixation of responsibility in this connection shall be binding on you);-

- a) Owing to delay in forwarding/delivery of relevant documents etc.
- b) Defective marking or packing of the items ordered;
- c) Due to reason not specified above but for which you are responsible.

13. Inspection and Rejection

- a) The Inspection/Purchase Committee may reject a part or the whole of the consignment tendered for inspection, if after inspection such portion thereof as Committee may decide in his discretion, Committee is satisfied that the consignment is below the requirements of the particulars governing the supply given in the Purchase Order;
- b) The decision of the Inspection/Purchase Committee shall be binding on you;
- c) If the items are rejected as aforesaid then without prejudice to the right of the Purchaser you may submit items in replacement of those rejected but resubmission will not mean extension of delivery period;
- d) On final rejection the Purchaser shall have, the following rights: -
 - i. To purchase the rejected goods at your cost and expense;

- ii. To terminate the contract and recover from you the loss, the purchaser thereby incurs.

14. Packing of Items

Each package delivered under the contract shall be packed in a proper box by and at your expense clearly showing the serial numbers of the consignment there at. In case these instructions are not followed, the loss, if any, due to defective or incorrect packing/markings shall be to your account.

15. Laws Governing the Contract

The contract shall be governed by the Laws of Pakistan as amended from time to time.

Project Manager
Merged Area Digital Connect

NOTICE OF INTENT TO SUBMIT PROPOSAL

DATE: _____

RE: RFP NO. DoIT -17/1

PLEASE PROVIDE THE FOLLOWING INFORMATION FOR THE PERSON WHO WILL BE THE COMPANY'S PRINCIPAL CONTACT FOR MATTERS REGARDING THE ABOVE RFP.
Company Name and Address
Signature of company representative
Printed name of company representative
Title
Date
Tel. No.
Fax No.
Email Address

Please return this notice by post or fax to:

Project Manager
Merged Area Digital Connect
Phone: 091-9212400
2nd Floor, SDU Building, Khyber Road, Peshawar

COST WORKSHEET

Financial Proposals should be substantially in the form of the Cost Worksheet provided below.

Bidders must itemize the cost associated with providing the required deliverables and services in a tabular format similar to the following:

Hardware Equipment to be supplied

S#	Item	Specification / Description	Qty	Unit Price	Total Cost
1	Smart PCs	Branded All In One Smart PC with all Accessories Intel Core i3 11th Generation Memory 4GB DDR4 RAM Hard Drive 1TB SATA Hard Drive Display 21.5" LED Display Sound Blaster Full Duplex Sound LAN GigaBit NIC and Wifi Standard USB Keyboard Standard USB Mouse Webcam Windows Operating System Warranty 1 Year Warranty AIO	21		
2.	Laptop	Intel® Core™ i5-1135G7 Processor 2.4 GHz (8M Cache, up to 4.2 GHz, 4 cores) Intel® UHD Graphics, 15.6-inch, FHD (1920 x 1080) 16:9 aspect ratio, IPS-level Panel, LED Backlit, 250nits, 45% NTSC color gamut for non-OLED, Anti-glare display, Screen-to-body ratio: 85 % 8GB DDR4 on board 512GB SSD 1x USB 3.2 Gen 1 Type-A, 1x USB 3.2 Gen 1 Type-C, 2x USB 2.0 Type-A, 1x HDMI 1.4 1x Headphone out, Micro SD card reader, Micro SD 4.0 card reader Backlit Chiclet Keyboard with Num-key, 1.4mm Key-travel 720p HD camera Built-in speaker, Built-in microphone Bluetooth 5.0 3-cell Li-ion Battery Windows 11 Operating System 1 Year Warranty	11		

		Quality Bag			
3.	Digital Copier /Printer/Color Scanner	<p>All in One Black & White Laser Printer</p> <p>Print, Copy, Scan, Fax, Speed Black (A4, normal): Up to 28 ppm; Black (letter, normal): Up to 30 ppm; Black (A4, duplex): Up to 18 ipm; Black (letter, duplex): Up to 18 ipm</p> <p>Scan speed Normal (A4): Up to 15 ppm Print resolution Black (best) Up to 1200 x 1200 dpi; Black (normal) Up to 600 x 600 dpi, HP FastRes 1200 (1200 dpi quality); Black (fine lines) Up to 1200 x 1200 dpi Scan Size Flatbed: 215.9 x 297 mm; ADF: 215.9 x 355.6 mm</p> <p>Connectivity 1 Hi-Speed USB 2.0; 1 Hi-Speed USB 2.0 (host); 1 Ethernet 10/100Base-TX; 1 phone line (in); 1 phone line (out); Wireless, NFC Standard (built-in Ethernet, Wi-Fi 802.11b/g/n) Memory Standard: 256 MB; Maximum: 256 MB Processor speed 800 MHz Duty cycle (monthly) Up to 30,000 pages; recommended monthly page volume: 250 to 2500 Input 250-sheet input tray, 10-sheet priority tray Output 150-sheet output tray Standard (built-in Ethernet) 1 Year Warranty</p>	7		
4.	Laser Printer	<p>Black & White Laser Printer</p> <p>Speed Black (A4, normal): Up to 38 ppm (default) ; Up to 40 ppm; Black (letter, normal): Up to 40 ppm (default) ; Duplex Yes Up to 42 ppm; Black (A4, duplex): Up to 31 ipm; Black (letter, duplex): Up to 33 ipm</p> <p>Connectivity 1 Hi-Speed USB 2.0; 1 host USB at rear side; Gigabit Ethernet 10/100/1000BASE-T network; 802.3az(EEE) Network Built-in 10/100/1000Base-TX Ethernet, Gigabit; Auto-crossover Ethernet;</p>	7		

		<p>Authentication via 802.1X</p> <p>Processor speed 1200 MHz</p> <p>Memory 256MB</p> <p>Duty cycle (monthly) Up to 80,000 pages; recommended monthly page volume11: 750 to 4000</p> <p>Control panel 2-line LCD; OK button; Left button; Right button; Cancel button; Back button; Ready LED; Error LED</p> <p>1 Year Warranty</p>			
5.	DSLR Camera with Full Kit	<p>Sensor</p> <p>Max resolution 5184 x 3456, Image ratio w:h 1:1, 4:3, 3:2, 16:9, Effective pixels 18 megapixels</p> <p>Sensor photo detectors 19 megapixels, Sensor size APS-C (22.3 x 14.9 mm), Sensor type CMOS, Processor Digic 4+</p> <p>Image</p> <p>ISO Auto, ISO 100-6400, expandable to 12800, Boosted ISO (maximum) 12800</p> <p>White balance presets 6, Custom white balance Yes, Image stabilization No</p> <p>Uncompressed format RAW, JPEG quality levels Fine, Normal</p> <p>Optics and Focus</p> <p>Autofocus Contrast Detect (sensor), Phase Detect, Multi-area. Center, Selective single-point, Tracking</p> <p>Single, Continuous, Face Detection, Live View</p> <p>Digital zoom No, Manual focus Yes, Number of focus points 9, Lens mount Canon EF/EF-S</p> <p>Focal length multiplier 1.6x</p> <p>Screen / viewfinder</p> <p>Articulated LCD Fixed, Screen size 2.7", Screen dots 230,000. Touch screen No, Screen type TFT LCD</p> <p>Live view Yes, Viewfinder type Optical (pentamirror) Viewfinder coverage 95%, Viewfinder magnification 0.8x (0.5x 35mm equiv.)</p> <p>Photography features</p> <p>Minimum shutter speed 30 sec, Maximum shutter speed 1/4000 sec, Aperture priority Yes</p> <p>Shutter priority Yes, Manual exposure mode Yes, Subject / scene modes Yes, Built-in flash Yes (Pop-up)</p> <p>Flash range 9.20 m (at ISO 100), External flash Yes (via hot shoe), Flash modes Auto, On, Off,</p>	7		

		<p>Red-eye</p> <p>Continuous drive 3.0 fps, Self-timer Yes (2 or 10 sec), Metering modes, Multi, Center-weighted</p> <p>Partial Exposure compensation ± 5 (at 1/3 EV, 1/2 EV steps). AE Bracketing ± 2 (3 frames at 1/3 EV, 1/2 EV steps). WB Bracketing Yes</p> <p>Videography features</p> <p>Format MPEG-4, H.264, Modes, 1920 x 1080 @ 30p / 46 Mbps, MOV, H.264, Linear PCM 1920 x 1080 @ 24p / 46 Mbps, MOV, H.264, Linear PCM, 1280 x 720 @ 60p / 46 Mbps, MOV, H.264, Linear PCM, Microphone Mono, Speaker Mono, Storage, Storage types SD/SDHC/SDXC card</p> <p>Connectivity</p> <p>USB 2.0 (480 Mbit/sec), HDMI Yes (mini-HDMI), Microphone port No, Headphone port No, Wireless Built-In, Wireless notes 802.11b/g/n, Remote control Yes (wired or wireless).</p> <p>Physical</p> <p>Environmentally sealed No, Battery Battery Pack, Battery description Lithium-Ion LP-E10 rechargeable battery & charger. Battery Life (CIPA) 500, Weight (inc. batteries) 436 g (0.96 lb / 15.38 oz)</p> <p>Dimensions 129 x 102 x 77 mm (5.08 x 4.02 x 3.03"). Orientation sensor Yes</p> <p>1 Year Warranty</p>			
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Note:

The equipment must be original with genuine local warranty. Refurbished, Grey or equipment with International warranty are strictly not allowed. Bidder must submit a genuine Manufacturer / Distributor Authorization Letter which will be verified from the issuer.

Annex - C

PROPOSAL SIGNATURE PAGE

RFP NUMBER:
ISSUE DATE:
PROPOSALS SOLICITED FOR: Supply of Hardware equipment
PROPOSAL DUE DATE & TIME: 19-06-2022 11:30 AM (Pakistan Standard Time)
Tender Opening Date & Time : 19-06-2022 12:00 PM

PROPOSALS MUST BE RECEIVED ON OR BEFORE THE DUE DATE SHOWN ABOVE. LATE BIDS WILL NOT BE ACCEPTED.

SUBMIT PROPOSALS TO::

**Project Manger, Merged Area Digital Connec
ST & IT Department
2nd Floor SDU Building, Khyber Road, Peshawar**

IF FURTHER INFORMATION IS REQUIRED, PLEASE CONTACT

Phone: +92 0(91) 9212400

BIDDERS MUST SIGN WHERE INDICATED BELOW AND SUBMIT THIS SHEET AS THE COVER PAGE IN ORDER TO VALIDATE THEIR BID.

As a supplier of goods and services to the ST&IT department I/we certify that I/we fully read and understood the terms and conditions of this RFP and found no complication. We agree to provide the services according to the demand.	
Company Name and Address	
Signature of company representative	
Printed name of company representative	
Title	
Date	
Tel. No. Email address	Fax No.